

Commissioners
SCOTT L. METZGER
Chairman
MARC C. SORTMAN
Vice Chairman
MARK MUSSINA
Secretary



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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING MINUTES
THURSDAY, MARCH 5, 2026
10:00 A.M.**

Present: Commissioner Metzger, Commissioner Sortman, Commissioner Mussina, Shannon Barnes, Director of Management & Operations, Solicitor Michael Wiley.

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

- 1.5 Public Comment on Agenda Items Only

None

2.0 REPORTS

- 2.1 Nicki Gottschall – Vote to ratify accounts payable cash requirement report for invoices due through 3/11/26 to be paid on 3/4/26 in the amount of \$2,273,301.59.

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

3.0 INFORMATION ITEMS

- 3.1 Emily Mrochko – Williamsport Area Transportation Study (WATS MPD) and Lycoming County Planning Commission are seeking public review and comment on the 2027-2030 Transportation Improvement Program (TIP).

Recess Commissioners' Public Meeting for the Salary Board

**4.0 SALARY BOARD - SALARY BOARD MINUTES CAN BE FOUND ON
LYCO.ORG>ELECTED OFFICIALS>CONTROLLER**

- 4.1 Convene Salary Board.
- 4.2 Vote to approve the Salary Board minutes from the February 19, 2026 meeting.
- 4.3 Vote to approve the following Salary Board Actions:
Department of Public Safety:
Reclassify Director of DPS from 75 hours to 80 hours per pay period.

RMS:

Remove FT Electrician and FT Clerk III/Weighmaster positions from the TDA.

4.4 Adjourn Salary Board.

Reconvene Commissioners' Public Meeting

5.0 PERSONNEL ACTIONS

5.1 Michael Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

Commissioner Metzger in addition to welcoming the new hires announced that a press release would be issued later today announcing the New Public Safety Director.

Director Barnes commented on how the process to hire a new Public Safety Director which started in November has been difficult and long. She commended Recruitment Specialist Limor Laramy's work throughout the process, as well as the panel that participated in the interview process. She also complemented and thanked all those that applied and were interviewed for the position. Director Barnes reported that they are building a great team at DPS, one that she hopes will become the standard that others measure by.

Commissioner Mussina commented that the additional members of the team from the Fire Service and Local Law Enforcement brought expertise from the field that was invaluable to the process. He thanked all those involved.

6.0 ACTION ITEMS

6.1 Michael Hagen- Vote to ratify the Aegle Health Partners Agreement (Stealth) (2026 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.2 Michael Hagen – Vote to ratify the Application for Amwins Gene therapy Solutions. (2026 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.3 Emily Mrochko – Vote to approve the Agreement with Larson Design Group in the amount of \$312,408.80. (2026 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.4 Brad Shoemaker– Vote to approve the Agreement with Derek Gehr, GED Coordinator/Teacher. (2026 approved budgeted item – paid through surplus funds)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

Brad Shoemaker, Warden, reported that this item does not appear on their budget so is not an approved budgeted item. The funds are taken from Prison surplus account. This is money the County receives from the Inmates Commissary fund. Revenues paid to the County are used for programs and services within the prison system that benefit the inmate population.

6.5 Gary Staggert – Vote to approve the Amendment to the Agreement with Pace Analytical Services. (2026 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.6 Nicole Spring – Vote to approve the Amendment to the Agreement with Jean Landis. (2026 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.7 Dustin Williams – Vote to approve the Agreement with Kova Corp in the amount of \$18,827.92. (2026 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.8 Leslie Kilpatrick – Vote to approve the Support Renewal with E-Imagedata Corp in the amount of \$4,620.00. (2026 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.9 Leslie Kilpatrick – Vote to approve the software Renewal with Tyler Technologies in the amount of \$136,873.53. (2026 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.10 Shannon Barnes for Cameron Boyer – Vote to approve the Agreement with Air Management Technologies in the amount of \$4,400.00. (Not an approved 2026 approved budgeted item but funds are available)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.11 Shannon Barnes for Cameron Boyer– Vote to approve the Agreement with Port Elevator, Inc.in the amount of \$9,500.00. (2026 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

6.12 Ed Feigles– Vote to approve the Amendment to the Agreement with Jill M. Fry. (2026 approved budgeted item)

Mr. Mussina moved to approve. Mr. Sortman 2nd the motion. Approved 3-0

7.0 COMMISSIONER COMMENT

Commissioner Sortman reported that in order to increase the transparency and understanding for the tax payers the departments presenting items for approval on the agenda will be asked to report where the funds to pay for the item are coming from.

Commissioner Mussina commented about the meeting at the new location of the Bass Pro Shop. The community's comments were generally positive. He pointed out that the Bush

house has become impossible for the family to maintain financially so they sold it. Once a property is sold one cannot legally dictate to the new owner what can or can't be done unless it was written in as part of the sale. The new owners have offered to sell it if anyone is interested. If it not sold there is the possibility it will be demolished for the sake of financial feasibility. He further explained that the Commissioners, State Representatives and State Senator do not have a role in this decision and must follow rules, regulations and laws. Commissioner Mussina acknowledged that it will be sad to see the buildings get demolished, but it would be worse if they were allowed to deteriorate. He offered that we should be grateful that these developers have come along to bring new life to the mall area.

Commissioner Metzger reported that yesterday was the anniversary of the start of Pennsylvania. March 4, 1681 was the day that the land was granted to William Penn by King Charles that is now Pennsylvania. He shared facts on the many ways Pennsylvania has shaped the Country and the importance our state has played going into the celebration of America 250.

8.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

Jerry Walls, Williamsport, spoke about the benefits of the River Walk, especially the tourism it brings to the County. During the river cleanup mobilized by the Susquehanna Greenway Partnership, it was found the at the wooden fence on the river walk needs to be repainted and sealed to prevent further decay. The organization can assist with this if volunteers are needed. Per Mr. Walls, this is an important safety feature that should be maintained.

Ed Feigles, Deputy Director of Planning and Community Development reported that when he first started in Planning they had been given a cost of approximately \$6,000.00 for the cost of the stain. It was at the beginning of financial realignment. At the time it was tabled. The cost to replace the fence at that time was approximately \$200,000.00. It would make more financial sense to do the maintenance now.

YOU TUBE PUBLIC COMMENT

@thomasadams3614 Good morning Lycoming County! Thank-you for your dedication and work for the citizens of Lycoming County! In this day and age, we find it to be more difficult for people to serve in public office,

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because of widespread cynicism. Which I think is based in the decaying of our understanding of the Word of God, and how That applies to how He wants man to govern himself; indi

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as individuals, in our families, in our churches, or walks of faith, in our civil laws and criminal laws. When we don't recognize that our rights come from God, we lose our way, and will not

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acknowledge His existence and have the authority to live under His desire for man to live in Liberty and Peace. Also, as a Christian Nation it is our responsibility to always stand for Righteousness.

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There are times when evil must be confronted, so that the determination of man to self-govern under divine guidance, yet with the free-flow of thought and conscience rights will not perish from the

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earth. Thank-you for your allowing my comments and thoughts to be expressed here. I have been busy moving out of the county. It is with much regret, I have had to move out of a county with so many

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who desire to do good. Thank-you for your work with the mall. I thank the WASD for their acceptance of an outsider as myself to be a part of the board of directors. It is with much regret to leave

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such wonderful people and a very well organized and fiscally responsible

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administration and school board. Williamsport is blessed with a great team which stems from their leadership of Dr. Timothy Bowers, Dr. Richard Poole and Dr. Brandon Pardoe. Also, with the seasoned

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leadership of Ms. Lori Baer as board President. The overcoming of their financial struggles, of about, 20 years ago, is due to the hard work of these people, and Wanda Erb. I know I am leaving the district

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strict in good hands

9.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, March 12th, 2026, at 10:00 A.M. in the Commissioner's Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 17701

To View This Meeting and For More Detailed Information Click on The Link Below:

<https://www.youtube.com/watch?v=xohRUK3mGAo>

ATTACHMENT (A)

PERSONNEL ACTIONS:

Consolidated Services – Connie Harmon, CS Specialist / Floater, Full-Time, PG5, \$17.955 per Hour, 75 Hours per Pay Period, Anticipated Start Date: March 9, 2026.

Public Safety – Forest Rothchild, Director of Public Safety, Full-Time, PG13, \$95,000 Annually, 80 Hours per Pay Period, Anticipated Start Date: March 23, 2026.

Soil Conservation – Christopher Hodges, Resource Conservation Technician, Full-Time, PG9, \$49,866.68 Annually, 75 Hours per Pay Period, Effective Date: March 15, 2026.

Emily Mrochko Information Items Presentation

The Williamsport Area Transportation Study (WATS MPO) and Lycoming County Planning Commission are seeking public review and comment on the FFY 2027-2030 Transportation Improvement Program also known as the TIP.

As the federally designated metropolitan planning organization for Lycoming County, the WATS MPO works with PennDOT, and River Valley Transit Authority to develop the TIP every other year.

The TIP is a list of priority transportation projects that are proposed to be undertaken during the next four federal fiscal years using various federal, state and local funding sources. These transportation projects include a full range of highways, bridges, public transit, and bicycle and pedestrian facilities. The draft 2027-2030 TIP highway/bridge portion contains 100 highway and bridge projects within Lycoming County at an estimated program cost of \$111,632,191.00

The draft 2027-2030 TIP is now available for public review and comment. The 30 day federally required public comment period commenced on March 1, 2026 and will conclude on March 31, 2026. In addition, a virtual public meeting will be held on next Tuesday, March 10, 2026 from 6:00 – 7:30 p.m. Please visit the WATS website at lycomingcountypa.gov – on the main page scroll down to recent media and you will see the WATS logo to access the meeting link and TIP documents.

The public is encouraged to review the 2027-2030 TIP document and provide any comments to myself, Emily Mrochko, Lycoming County Transportation Planner and WATS MPO Secretary. The mailing address is 48 W. Third Street, Williamsport, PA 17701
My email is eamrochko@lyco.org and direct phone number is 570 320-2141.

A few noteworthy projects to highlight on the TIP include

1. Mill and resurfacing of US-15 from Old Pike Road near the tennis center to Skyline Drive (the top of the mountain) in Armstrong Township
2. Replacement of the bridge deck on US-220 over Lycoming Creek near the US-15 interchange

3. Replacement of the decks on the bridges carrying Lycoming Creek Road and High Street over Lycoming Creek in Old Lycoming Township
4. Mill and resurfacing of Washington Boulevard from the Market Street intersection in the City to the Third Street intersection in Loyalsock Township
5. Resurfacing and micro-surfacing 57 lane miles on US 15 between Williamsport and the Tioga County line
6. Replacement of 5 local bridges in 5 municipalities and deck overlays on an additional 4 bridges.

PennDOT District 3-0 in Montoursville does a great job of allocating funds to local bridges on the TIP to benefit our local transportation system and assist our municipalities with replacing their infrastructure at a reasonable cost.

If anyone has any questions or comments, please feel free to reach out to me at the contact information previously mentioned.

Thank you for your time!